



Director of Early Childhood Education

Job Qualifications

Spiritual Development

- Profess to being a committed believer in Jesus Christ who agrees with Foundations' Statement of Faith without reservation and whose lifestyle is consistent with Foundations' Call To A Higher Standard
- Have a history of membership in good standing of a local Bible-believing church
- Have a history of a personal walk with the Lord with the ability and desire to articulate his or her testimony to individuals and to the community
- Have a heart to run Foundations as a ministry to parents and children, being willing and able to facilitate programming designed to draw families to the Lord and to grow them in the Lord

Interpersonal Skills

- Have a heart of sincere love for the community, families, children, faculty, board of directors, volunteers, and donors
- Act as a peacemaker, following Biblical guidelines for conflict resolution and ensure staff does the same
- Be able to work effectively with the board of directors, staff, families and the community

Ministry Experience

- Be able to conduct all responsibilities within best practices for serving in a culturally diverse, under-resourced community
- Be a skilled advocate in articulating a deep understanding of a Biblically informed philosophy of Christian preschool education in underserved communities
- Be able to educate and train staff about best practices for implementing Foundations' mission and vision

General Administrative Abilities

- Be willing and able to complete all job requirements within the mission, vision, philosophy, values and policies set out by the board of directors
- Have experience working effectively with others as a team to achieve goals
- Have excellent written and verbal communication skills

- Be an individual who is highly organized, self-motivated, attentive to detail and able to prioritize tasks
- Be able to develop personal and programmatic goals for the ministry
- Have experience participating in funding and development activities
- Be able to measure, assess, report and modify the program based on measured results
- Have knowledge and skills regarding fiscal oversight
- Have excellent computer skills and knowledge of relevant software
- Be flexible and adaptable, and able to assess and solve issues that arise within the mission and vision of the ministry

Preferred Education and Experience

- A minimum of an earned Master's degree from an accredited college/university or equivalent work experience
- Experience as a Christian preschool administrator
- Experience as a Christian preschool teacher
- Experience serving in underserved communities
- Extensive knowledge about current practices regarding development during the first 5 years, early intervention and education and its long-term effects